

**LONDONDERRY TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION MEETING MINUTES
LONDONDERRY FIRE DEPARTMENT
2655 FOXIANNA ROAD MIDDLETOWN, PA 17057
FEBRUARY 19, 2025 7:00 pm.**

Call to Order:

Chairman Ron Kopp called the meeting to order at 7:00 p.m.

Salute the Flag

Roll Call / Attendance - Members Present

Ron Kopp, Chair
Mike Geyer, Vice-Chair/Secretary
Bart Shellenhamer, Member
Mel Hershey, Member

Absent Members:

Anna Dale, Member

Also Present:

David Blechertas, Township Manager
Jim Diamond, Esq., Solicitor
Duane Brady, Codes/Zoning Officer
Andy Brandt, Public Works
Mike Wood, P.E., Engineer
Michelle Phillips, Executive Secretary

Attendees: See attached list for Residents/Guests in attendance

WORK SESSION MEETING

Citizens Input –On Agenda Items: None

Executive Session

No Executive Session took place prior to the meeting.

Manager's Report – David Blechertas

- Motion to approve Resolution 2025-08 appointing Hamilton & Musser, PC to act as Township Auditor for fiscal year 2024.

Chairman Kopp requested a motion to approve Resolution 2025-08 appointing Hamilton & Musser, PC to act as Township Auditor for fiscal year 2024.

It was moved by Mr. Shellenhamer and seconded by Mr. Hershey to approve the request above as stated. The motion carried unanimously.

- Motion to approve Payment No. 2 from Construction Master Services, LLC in the amount of \$111,542.73 for the Swatara Creek Rd Improvement Project.

Chairman Kopp requested a motion to approve Payment No. 2 from Construction Master Services, LLC in the amount of \$111,542.73 for the Swatara Creek Rd Improvement Project.

It was moved by Mr. Hershey and seconded by Mr. Geyer to approve the request above as stated. The motion carried unanimously.

- Motion to approve Resolution 2025-10 to establish an Emergency Operation Plan.

Chairman Kopp requested a motion to approve Resolution 2025-10 to establish an Emergency Operation Plan.

It was moved by Mr. Shellenhamer and seconded by Mr. Geyer to approve the request above as stated. The motion carried unanimously.

Treasurer's Report – Brian Marchuck

Mr. Marchuck presented the Board with the open invoices and the open purchase order report to the Board for the month ending 2/4/25-02/10/25

Fund	Amount
General Fund	\$ 96,452.48
Golf Course Fund	-

Liquid Fuels Fund	16,854.00
Escrow Fund	-
LVFC Capital Construction Fund	-
Capital Projects Fund	<u>126,352.50</u>
Total Open Purchase Orders	<u><u>\$239,658.98</u></u>

Chairman Kopp requested a motion to approve the bills/open purchases as presented.

It was moved by Mr. Shellenhamer and seconded by Mr. Hershey to approve the bills/open purchases as presented. The motion carried unanimously.

- Motion to approve proposal from Hamilton and Musser for 2024 Township Audit at an estimated cost of \$16,500.

Chairman Kopp requested a motion to approve the proposal from Hamilton and Musser for the 2024 Township Audit at an estimated cost of \$16,500.

Public Comment: None

It was moved by Mr. Shellenhamer and seconded by Mr. Geyer to approve the request above as stated. The motion carried unanimously.

- Motion to approve Resolution 2025-09, Budget Amendment 3.

Mr. Marchuck said the reason for this resolution is due to the additional engineering cost of \$46,400 necessary to carry out a Letter of Map Revision (LOMR) with FEMA regarding the Conewago Creek Phase 1-3 project and the Floodplain restoration work performed. He said the additional \$46,400 is coming from the current cash reserves of the General Fund.

Chairman Kopp requested a motion to approve Resolution 2025-09, Budget Amendment 3.

It was moved by Mr. Geyer and seconded by Mr. Hershey to approve Resolution 2025-09, Budget Amendment 3.

Public Works – Andy Brandt

- Motion to approve the purchase of an air compressor from Power Equipment Direct at a cost of \$3,299.99.

Chairman Kopp requested a motion to approve the purchase of an air compressor from Power Equipment Direct at a cost of \$3,299.99.

It was moved by Mr. Hershey and seconded by Mr. Geyer to approve the request above as stated. The motion carried unanimously.

- Motion to approve the purchase of a salt spreader from Tool Shed at a cost of \$5,999.00.

Chairman Kopp requested a motion to approve the purchase of a salt spreader from Tool Shed at a cost of \$5,999.00.

It was moved by Mr. Shellenhamer and seconded by Mr. Geyer to approve the request above as stated. The motion carried unanimously.

- Motion to approve the purchase of new rubber tracks for the excavator at a cost of \$4,554.66 from Cleveland Brothers

Chairman Kopp requested a motion to approve the purchase of new rubber tracks for the excavator at a cost of \$4,554.66 from Cleveland Brothers

It was moved by Mr. Shellenhamer and seconded by Mr. Geyer to approve the request above as stated. The motion carried unanimously.

- Motion to approve the purchase of 200 tons of road salt from Morton Salt at a cost of \$73.77 per ton for a total cost of \$14,754.00 under COG bid pricing.

Chairman Kopp requested a motion to approve the purchase of 200 tons of road salt from Morton Salt at a cost of \$73.77 per ton for a total cost of \$14,754.00 under COG bid pricing.

It was moved by Mr. Shellenhamer and seconded by Mr. Hershey to approve the request above as stated. The motion carried unanimously.

Old Business: None

New Business: None

Citizens Input: None

Flood Plain Presentation – Duane Brady, Zoning and Codes Officer

A Floodplain presentation was provided by Duane Brady, Zoning and Codes Officer. Mr. Brady stated Londonderry Township has a legal obligation to enforce floodplain regulations. He discussed the following topics:

- What is a Floodplain and why are they important?
 - At every level of government from Congress at the federal level down to the Board of Supervisors at the local level, the primary goal of floodplain regulations is intended to protect life and property. Floodplains exist so that the community can know how to safely be around the waterways and how to properly plan for disaster events.
- Floodplains in Londonderry Township
 - There are over 32 miles of riverine shoreline in the Township
 - Approximately 477 parcels/properties are impacted by floodplain
 - FEMA recorded 597 instances of claimed property loss in the Township paying over \$28,000,000.
 - Due to the high loss from past events FEMA conducted a Community Assistance Visit (CAV) in 2014
 - The Township faced probation and/or suspension for lack of enforcement of floodplain regulations and the Township was required to take corrective action that included active permitting, record keeping and pursuing violations.
 - June 11th 2024 the CAV probation/suspension was closed
- Federal and State Regulations
 - NFIP – National Flood Insurance Program
 - Hazard Identification – Know the Risk, Mitigation – Manage the Risk, Flood Insurance – Insure the Risk
 - Responsibilities of the federal, state and local level

- Federal and state write the rules, and the Township will enforce them.
- PEMA will now be the main contact agency for the Township and will be running a new program at the state level called “Community Self Assessment”
- Every 5 Years PEMA will audit the Township for floodplain administration
- PEMA will have the Floodplain Administrator fill out questionnaires and conduct a field visit of the Township
- Meeting with PEMA and the Township to review the results of the Audit.

- Local Ordinance
 - Applications and Permitting
 - Minor repairs
 - Elevation and Floodproofing
 - Design standards
 - Building permits, Zoning permits
 - Violations and reporting violations

- How does this affect me?
 - What is done in the floodplain has impacts on the community and neighbors
 - Work to reduce risk of loss in identified flood hazard areas and working to ensure that those flood hazard areas do not grow
 - Township has an obligation mandated by the state and federal government to enforce regulations
 - By not participating in the floodplain administration, you risk not only recovery funds for the property but also recovery funds for the greater community
 - In the event of a flood, the ability to receive funds for your property from government sources will be impacted by whether or not floodplain determinations and permits are available to support the claimed loss.

- What can you do?
 - Apply for floodplain determination

- A permit may or may not be needed
- Don't ignore the Ordinance
- Work with the Township
- Get insured

Mr. Brady said his desire is to work with the community and help get their situations moving in the right direction. He would rather not pursue violations, so he asks residents to talk to him at the Township building. The Township has a legal obligation mandated by the state and federal government to enforce floodplain regulations, and we need the community to be willing participant.

The map and current ordinance date back to 2012, prior to the community assistance visit. Mr. Brady was advised by FEMA that the Federal Government will be visiting Dauphin County to remap the floodplain in its entirety. Once the maps have been adopted the Township will have several months to review the state revised model ordinance and adopt it. Mr. Brady plans on keeping property owners updated of this status.

Citizens input:

There was a discussion amongst the public regarding the following topics:

- The cost of flood plain insurance and how it's not affordable
- Recreation status
- Elevation certificate
- How will non-developed properties on the island be impacted
- Commercial properties with the potential of impacting the floodplain compared to the islands
- How accurate is the Townships ownership or lot identification information for the Islands
- What happened the last time the Township had a meeting with the community regarding the islands.
- The way of life on the islands
- Cost of permits
- How properties are assessed
- Exemption form
- Inspection of properties

Executive Session

“THE BOARD OF SUPERVISORS RESERVES THE RIGHT PURSUANT TO ACT 84 OF 1986 AS AMENDED TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETING FOR ANY PURPOSE AUTHORIZED BY STATUTE”

Adjournment

There being no further business to bring before the Board, a motion by Mr. Shellenhamer seconded by Mr. Hershey the meeting was adjourned at 8:36pm.

Signature on file

Secretary – Mike Geyer